

## QEP Minutes – April 26, 2018

The Quality Enhancement Plan (QEP) met in Whiteside Hall, Classroom 205 on April 26, 2018 from 1:30 p.m. – 3:00 p.m.

Members present: Kaye Bennett, Tony Brooks, Trina Cox, Chequita Dixon, Margaret Dixon, Glynda Duncan, Kimberly Hollins, Patrick Johnson, Tony Newson, Cynthia Roberson, JoHarrison Rockett, and Mary Suggs

The QEP director, Ms. Glynda Duncan, gave an overview of the previous meeting and what is expected of this meeting. The topics have been narrowed down to:

Student Learning Outcomes  
Coaching/Advising  
Student Success

Ms. Duncan expounded on the following for the Quality Enhancement Plan to be successful.

- Institutional Planning (constituents)
- Improve institutional/student performance
- Student Learning Outcomes (SLOs) must tie directly to institutional needs
- Budget for plan
- Capability to implement/complete plan

Ms. Duncan further stated all members will be involved in the implementation process. Goals must have measurable outcomes.

Mrs. Margaret Dixon gave comments about the timeline and where we needed to be within the next several months. She also gave more highlights about teacher efficacy and sample QEPs from other universities and community colleges.

Dr. Tony Newson – talked about Davidson County Community College how they redesigned their orientation method to engage student success. One of the tools they used was CCSSE (Community College Student Survey of Engagement).

One of the suggestions on Coahoma Community College's survey was to create an advising segment for faculty and student segment where data can be retrieved to assess data. Mr. Tony Brooks elaborated on student advising and the components of advising. Mr. JoHarrison Rockett stated that many faculty are not familiar with the components of MyCCC with advising.

Chequita Dixon gave highlights on Northwestern State University QEP. She pointed out that faculty should know every aspect of advising. Mrs. Dixon also talked about (PAIR). This plan was implemented to improve academic student success through proper advising.

Some possible suggestions for QEP names:

Start to Finish, Storm to Success, Dare to Think, Stepping Up to Student Success and SUCCESS: Engaging Students and Faculty in Orientation and Advising.

It was suggested that our plan should include the following:

- Student/faculty engagement
- Advising
- First time in college
- Faculty efficacy

Ms. Duncan stated that the goals should be for first time students in college.

Sample Goals

- 1) Engage students in the advising process; create a student-advising team partnership
- 2) Assist students to plan, integrate, and align their academic program to meet their personal and career goals
- 3) Improve and create new advising training, processes, and procedures that foster academic success.

Our next scheduled meeting is May 7, 2018 at 10:00 a.m. at the Allied Health Building. The meeting adjourned at 3:00 p.m.

Kimberly Hollins, Secretary