



## COAHOMA COMMUNITY COLLEGE

### Disability Support Services

3240 Friars Point Road Clarksdale, MS 38614 Ph: (662) 621-4853 Fax: (662) 624-6424

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## **TAPE RECORDING AGREEMENT FOR INDIVIDUALS WITH DISABILITIES**

Under Section 504, Subpart E Postsecondary Education, of the 1973 Rehabilitation Act and the Americans with Disabilities Act, institutions of higher education must provide reasonable accommodations to a student's known disability and may not deny equal access to the institution's programs, courses, and activities. Tape recorded lectures is a reasonable accommodation for students whose documentation calls for this accommodation.

Faculty have the right to require that an individual who uses a tape recorder sign an agreement for tape recording and present the form to the instructor.

***Since I am permitted to tape lectures because of my disability, I hereby agree to the following understanding:***

1. The lecture material is the property of the instructor and is for my own personal use only. I will not copy it in any form, or release it to other individuals without the express permission of the instructor. Information contained in the tape-recorded lecture is protected under federal copyright laws and may not be published or quoted without the expressed consent of the lecturer and without giving proper identity and credit to the lecturer.
2. My permission to tape extends only to the material presented by the instructor and to related academic content questions/discussion in class. It does not extend to any class discussion of personal material offered by other students.
3. Tape-recorded lectures may not be used in any way against the faculty member, other lecturers, or students whose classroom comments are taped as a part of the class activity.
4. Should the instructor request it, I will erase the tape after I have no further need for it, and will notify the instructor of this action.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

***This form is to be submitted to the instructor upon completion.***